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DETACHMENT "H"

1 November 1972

STANDARD OPERATING PROCEDURE

H-50-19 This SOP supersedes H-50-19 dated 23 June 1971.

INTELLIGENCE SECTION PROCEDURES

1. PURPOSE: To define the procedures to be used in the preparation of Intelligence Reports, PI overlays, tracker viewing and other Intelligence related activities.
2. SCOPE: The provisions of this SOP are applicable to the Intelligence Section.
3. RESPONSIBILITY: The Director of Operations is responsible for insuring adherence to this SOP.
4. PROCEDURES:
 - a. OPERATIONAL MISSIONS: The Intelligence Section will accomplish the following for all Operational Missions:
 - (1) Receive the "Canned Route Data" and the "Mission Plan" messages from Operations and store in the Intelligence vault.
 - (2) After the new canned route has been completed and approved, prepare one penciled overlay of the pilot's JN Chart for the PI Section IAW the following procedures:
 - (a) Construct map reference marks and annotate with geographical coordinates.
 - (b) Annotate with letter and coordinates the designated points from the "Mission Plan Message".
 - (c) Place penciled arrowheads along route to show direction of flight.
 - (d) Annotate camera ON and OFF points.
 - (e) Construct the overlay data block to include:
 - 1 Mission Number:
 - 2 Date flown:
 - 3 Systems:

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- 4 Configuration:
- 5 Map Reference (JN number):
- 6 Readout by:
- 7 Take-off Time:
- 8 Landing Time:

(f) Annotate the classification on top and bottom or sides of the overlay. Classification will be "SECRET NOFORN" [REDACTED]

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(3) Store both the completed mission folder received from the Flight Planning Section and the PI overlay in the Intelligence Section Vault until alerted for the mission.

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(4) When a mission alert is received, prepare the Intelligence Briefing to be used by the [REDACTED] Briefing Officer. This will include MOB, AOB and prime targets.

(5) Utilizing the "Mission Plan Message" information and pilot's JN Charts, prepare an acetate overlay for use in briefings and for flight following in the Command Post. This overlay will be attached to the map board in the Briefing Room prior to the Pre-Mission Briefing. This overlay will depict:

- (a) MOB
- (b) AOB
- (c) Route of Flight

NOTE: Draw flight lines in red.

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(6) Attend the Pre-mission Briefing, which is held two and one half (2½) hours prior to takeoff, and assist the [REDACTED] Briefing Officer in conducting the Intelligence portion of the briefing.

(7) Issue an E & E Packet to the Life Support Section and retain the hand receipt until the packet is returned.

(8) Obtain landing weather report for all Operational Missions to complete the "Post Mission Summary, Mission Weather and Track Report".

(9) Prepare Debriefing Forms, Photo Guides and any other materials necessary to accomplish the debriefing.


(10) Insure return of E & E Packet to Intelligence Section after mission completion.

(11) After mission completion, move mission overlay from Command Post to the Briefing Room for mission debriefing.

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- (12) Record pertinent intelligence data related by the pilot during debriefing.
 - (13) After debriefing, remove the route overlay from the Briefing Room and obtain the Mission Folder from the Flight Planning Section. These materials will be taken to the Intelligence vault for storage and for use in preparing the necessary reports.
 - (14) As soon as the tracker film becomes available, read out the film and prepare the following messages:
 - (a) Target Report (Route Deviations)
 - (b) Post Mission Summary, Mission Weather and Track Report (Route Weather)
 - (15) Trace actual route flown using a solid green line on previously prepared JN overlay. Deliver to OIC Photo Lab after tracker readout is completed.
 - (16) The tracker film will be given to the Administrative Section for final disposition after completion of the tracker readout and Intelligence Reports.
- b. DAILY: The Intelligence Section will be responsible for the following activities on a daily basis:
- (1) Review all incoming S.I. messages, routine Intelligence messages, and reports and then file them in appropriate folders in the Intelligence safes.
 - (2) Apprise the Manager and Director of Operations of pertinent Intelligence information received in cables, brochures, reports or documents.
 - (3) Keep MOB and AOB charts current by posting the latest information received from Headquarters. NOTE: Only Headquarters confirmed information will be utilized.
 - (4) Replot tracker film from training sorties and prepare forms for critiques for all missions flown by the Detachment.
 - (5) Conduct critique of applicable high altitude missions flown by this Detachment.
 - (6) Be familiar with all digests, booklets, pamphlets and other documents concerning intelligence which are committed to the vault area for storage.

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Detachment Commander